



SAISIA

Saskatchewan Association of
Immigrant Settlement and
Integration Agencies

**2019-2020 ANNUAL
REPORT**



SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT AND INTEGRATION AGENCIES (SAISIA)

Established in 1987, SAISIA serves newcomers by providing settlement and integration agencies in Saskatchewan with access to professional development and opportunities to network, as well as links to resources they can use to strengthen and enhance their internal procedures, client programs and services.

SAISIA is the voice of immigration and settlement agencies to the federal, provincial and municipal governments, the community, and the public.

Our Vision

Excellence in Settlement and Integration Services in Saskatchewan.

Our Mission

To support organizations offering services for immigrants and refugees while engaging stakeholders and representing the Saskatchewan settlement and integration community.

Our Guiding Principles:

- **Service Excellence:** SAISIA works together with its members to support excellent quality within their services and activities.
- **Collaboration:** SAISIA works openly with its member agencies, as well as provincial and national stakeholders, leveraging its collective strength to ensure beneficial decisions are made for the Saskatchewan settlement sector and newcomers to Canada.
- **Client Centeredness:** SAISIA ensures its focus and mandate remain on newcomer clients to the province. This is achieved through the support and development of its member agencies.
- **Proactive Leadership:** SAISIA has the courage to shape a better future for newcomers to Saskatchewan by making decisions that are grounded in correct principles and in accordance with its Constitution and Bylaws with the primary purpose of serving its mandate.
- **Interculturalism:** SAISIA supports the integration of different cultures to create a diverse and unified society.
- **Accountability:** SAISIA holds itself to be responsible for and transparent in the decisions it makes that affect the organization and its mandate.
- **Respect and Dignity:** SAISIA values respect and dignity, which means all decisions and actions reflect ethical behavior, diligence, honesty and compassion.
- **Engagement:** SAISIA believes in strategic, outcome-focused community conversations to facilitate learning and meaningful change.
- **Diversity:** SAISIA believes in embracing the rich dimensions of diversity promoting and celebrating the benefits.



SAISIA
Saskatchewan Association of
Immigrant Settlement and
Integration Agencies





2019-2020 BOARD OF DIRECTORS

Getachew Woldeyesus

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Regina Open Door Society

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Board Member
Regina Immigrant Women Centre

PRESIDENT'S MESSAGE



I am very excited to report SAISIA had a very successful year. Following the departure of its former Executive Director, Sylvia Waterer, SAISIA welcomed Ahmad Majid as its Executive Director.

After successfully negotiating a five-year contribution agreement with Immigration Refugee Citizenship Canada, SAISIA underwent a significant reorganization. The reorganization will allow SAISIA to provide relevant support to its member agencies.

In December 2019, with the support of SAISIA staff and local member agencies, a successful National Settlement Council meeting was held in Saskatoon. The event brought together over 140 stakeholders from across Canada. I want to thank SAISIA staff and member organizations for their contributions to the event.

During COVID-19, SAISIA continues to support member agencies by representing their interest

at the national table, providing professional development opportunities and sharing relevant information. The organization also continues to make substantial contributions and advance the interest of the Saskatchewan settlement sector through participation in the following committees: National/Regional Networks: National Settlement Council, National Resettlement Assistance Program Working Group, Newcomer Language Advisory Body, and Canadian Council for Refugees, Immigration Research West.

I want to thank the following individuals and organizations for their continuous support to SAISIA: Immigration Refugee Citizenship Canada, Province of Saskatchewan, SAISIA board of Directors, SAISIA Member Agencies, and SAISIA Executive Director Ahmad Majid and the entire SAISIA staff.

Getachew Woldeyesus
SAISIA President

EXECUTIVE DIRECTOR'S MESSAGE



This past year for SAISIA has been a time of strengthening capacity, adaptation and re-alignment. At our foundation, we have successfully negotiated a funding agreement with IRCC (Immigration, Refugees and Citizenship Canada) which will allow us to continue to support Saskatchewan's settlement and integration sector for the next five years. Ensuring that all settlement organizations in Saskatchewan feel supported and valued will continue to be an important focus moving forward for myself and the SAISIA team. Advocacy and proper representation for Saskatchewan on a national level is also a crucial priority to ensure the Saskatchewan settlement perspective will play an important part in shaping national policies, and that our province's voice heard loud and clear.

I joined the organization as the Executive Director in December 2019 and have been both humbled and inspired by the important work of SAISIA. Some of our early priorities included reaching out to the settlement sector to better understand the ongoing needs, concerns, and barriers that they face, which in turn help shape our internal focus on how we can best support agencies in the successful delivery of services to our province's newcomers. That is the base to our work, and must always be put at the forefront of our priorities.

Like many, we had to adapt overnight to the COVID-19 reality that we all found ourselves navigating through. While there was a lot of uncertainty and concern, at SAISIA we understood that we had to step up to the plate to support our province's settlement sector. Ongoing consultations via sector calls and one-to-one virtual site visits, COVID-19 specific webinars and the development of a centralized COVID-19 resources for settlement organizations on our SAISIA website are a few examples of this. This pandemic has been unprecedented in most of our life-time's and as we continue to work together, I am confident that we will all be able to come out on top as a sector, province and community.

I would like to extend a huge thank you to the SAISIA team for their passion, dedication and adaptability during this last year. I would also like to thank our funders for supporting us financially and putting us in a position to achieve our goals, our partners for supporting our important work, SAISIA Board members for ensuring our strategic priorities are in focus and our members for providing valuable input that help shape our work this year and onward.

Ahmad Majid
SAISIA Executive Director

2019-2020

Activities and Accomplishments

SAISIA carries out the following activities on behalf of its members and funders:

- Community Engagement
- Conferences
- Research
- Tool Development
- Advertising, Publication and Website Development
- Professional Development
- Foundation / Capacity Building



COMMUNITY ENGAGEMENT

Strengthened engagement and communication, especially with the Francophone sector

- First-ever Saskatchewan Francophone Strategy developed
- SAISIA set the model for the Prairie region with regards to Anglophone-Francophone engagement best practices resulting from the SAISIA-led Saskatchewan Francophone Strategy
- Facilitated the first ever Federal-Provincial Government engagement meeting on the high priority needs of the Saskatchewan Francophone immigration sector; leading to the discussion on how to engage the sector in a multilateral discussion
- Ongoing engagement with Saskatchewan RIF on collaborative strategy towards strengthening the Saskatchewan Settlement and Integration sector

Supported small centre service providers

- Gathered information and firsthand experience of the current realities for small centres by completing in-person site visits with all small centre organizations. This knowledge and experience helped steer the small centre strategy for the year
- Promoted open communication and collaboration between the small centres by scheduling and facilitating small centre teleconferences. These calls provided the small centres the opportunity to come together and discuss key topics, based on their current needs, sharing information on strategies and new initiatives
- Scheduled and coordinated COVID-19 specific teleconferences separate for the language and small centre organizations, allowing these groups to come together and develop or share strategies on how to address the pandemic environment

Facilitated resettlement and settlement sector teleconferences

- Planned, scheduled and facilitated quarterly SK sector teleconferences, disseminated minutes, and followed-up on resulting action items
- Collected RAP program/service data on monthly basis, collated and rolled up into dashboards

Newcomer-Indigenous Engagement

- In response to the Truth and Reconciliation Commission's Call #93, SAISIA, the Aboriginal Friendship Centres of Saskatchewan and SaskCulture entered into a partnership to implement a Saskatchewan-wide community engagement project titled INBUILT93 in five Saskatchewan communities of Saskatoon, Regina, Prince Albert, North Battleford and La Ronge

Represented sector interest on local, regional and national committees relating to high priority issues

- Represented sector interests at several community meetings and committees such as (i) Newcomer-Indigenous Engagement Committee, (ii) Canadian Council for Refugees Immigration & Settlement Working Groups, (iii) National Settlement and Integration Council, (iv) Saskatchewan Professional Development Advisory Committee (v) PNT Professional Development Advisory Committee (vi) Saskatchewan PSR Stakeholder Networking Committee, (vii) Saskatoon Local Immigration Partnership Council, (viii) The Canadian Immigrant Settlement Sector Alliance

Conducted an annual survey with settlement and resettlement sector

- Carried out the Annual Sector Engagement survey with the objective to learn from the Saskatchewan settlement and integration organizations and the stakeholders about their current interests, needs and challenges. The survey findings were also fed into the CFP 2019 development process

Continued to work with the three working groups as they correlate to the Helping Immigrants Succeed Strategy (Social Connections, Employment and Language)

- Held separate quarterly meetings for the expanded three working groups
- The working groups helped reform the RAP Data Collection tools

CONFERENCES

RESEARCH



- Hosted a one-day Small Centre Conference at Manitou Beach, with an additional information session included the evening before the event. The conference brought together small centres across Saskatchewan, as well as key stakeholders from IRCC
- SAISIA's Rural Coordinator, along with a planning group, made up from the small centres themselves, planned and executed the event
- The event provided the opportunity for collaboration among the small centres and opened up opportunities for learning, providing the platform to share ideas, current trends and identify areas for additional collaboration and communication moving forward
- Saskatchewan SWIS Coordinator attended the national P2P conference and presented an award winning poster on "Successful Integration of Newcomer Students in School"
- With support of SAISIA staff and local member agencies, a successful National Settlement and Integration Council was held in Saskatoon. The event brought together over 140 stakeholders from across Canada

- SAISIA's Rural Coordinator initially surveyed all small centres to evaluate the existing procedures and prioritize the necessary strategies moving forward
- A small centre analysis was conducted and presented at the small centre conference, that allowed for information to be gathered based on the current trends in small centres. This analysis helped settlement providing organizations gather a sense of their current status and future direction. The tool was also meant to enhance the sector's ability to communicate with each other, funders, newcomers, community partners and stakeholders. Lastly, the analysis provided a sense of the overall health of the small centre sector, offering the potential for growth moving forward
- The small centre conference evaluation, gathered key information based on the success of the event. The results gave way to a report, that allowed for all findings to be considered where lessons learned and recommendations for future small centre events could be outlined

TOOL DEVELOPMENT

- A small centre conference report was developed based on results from the small centre evaluation. The report acts as a guide for future small centre events, outlining best practices and recommendations for future events
- Handbook for Newcomers on Indigenous Treaties and Reconciliation was developed with the goal of informing newcomers about Indigenous history, terminology, governance structures, treaties and future directions
- Recommendations from an Indigenous perspective developed to inform Discover Canada study guide
- Saskatchewan SWIS Coordinator developed a strategic plan that addresses immigrant and refugee student needs through strong academic support at individual and group levels, broad support for family, community involvement in student education, emotional wellness and cross-cultural understanding for ethno-racial identity and schools
- Development of a proposal regarding working in partnership with the Faculty of Social Work for SWIS providers
- PNT SWIS Evaluation Working Group was formed with a matrix being developed. The matrix was based on the SWIS mandates in each province
- Needs Assessment, Referral Forms and Action plans were updated to better reflect current needs
- OWN Curriculum and a Performance Measurement Framework were updated
- Booklets titled 'Grief, You and Your Bad Mood' were developed in collaboration with the Canadian Mental Health Association and were translated in seven high-need languages
- Continued to distribute and compile RAP Data Collection for the areas of Language, Employment and Social Connections
- Developed strategies in collaboration with all SPOs



ADVERTISING, PUBLICATION AND WEBSITE DEVELOPMENT

- Ensured website capabilities with sector engagement mechanisms such as summit presentations/report and annual Saskatchewan settlement sector survey are available in English and French
- Developed website capability that meets sector information and resource needs including bilingual optimization, repository of tools, templates and best practices, service provider directory, real-time discussion forum and prominent logos of funder on all pages
- SAISIA's INBUILT93 Project section was added to the website with the goal of bridging Newcomer and Indigenous communities
- Saskatchewan Settlement Sector Resources and Job Postings/Events section was added to the SAISIA website
- Saskatchewan SWIS Website was re-vamped and re-launched to better current realities for SWIS programs and SWIS workers
- Periodic analytics of visitors and user activities on SAISIA and SWIS websites
- Regular updates to the websites with information on sector engagement activities including professional development training opportunities, meetings and national conferences
- Maintaining consultation and oversight with website developer to enhance reach, accessibility and usefulness of SAISIA website





PROFESSIONAL DEVELOPMENT

- Successfully negotiated five year contract with Immigrant, Refugees and Citizenship Canada to continue to support Saskatchewan's settlement and integration sector
- Resilience and Coping Skills workshop with toolkit developed in both English and French was offered
- Jack.org training session for SWIS Staff and Peer Leaders offered in Moose Jaw, Regina, Saskatoon and Prince Albert. Training session addressed mental health stigma
- Trauma Response with a Culturally Informed Lens session was offered three times
- Introduction to Saskatchewan Health Care presented by Queens University professors was organized
- Train the Trainer sessions for SWIS workers was offered three times
- SAISIA staff served as Co-Chair for the Regional Professional Development Advisory Committee
- Represented SAISIA in the drafting and review of the regional PD Advisory Committee Terms of Reference with key components reflecting Saskatchewan PD needs
- SAISIA Coordinators completed Project Management training to increase capacity and enhance respective roles
- Attended external events to increase awareness of SAISIA, express support for member agencies and increase collaboration among organizations.
- Regularly connected and collaborated with PNT Rural Coordinators to share resources, strategies and support
- Participated in multiple PNT and National sector calls to enhance understanding of national settlement and integration best practices
- Expanded SAISIA's presence beyond traditional settlement and integration sector through Indigenous-Newcomer engagement and resource sharing
- SAISIA undertook a Project Management approach to the development of their CFP2 submission in which activities were laid out within a logic model. The template included a project scope, project activity, delivery frequency, description and output of activities, indicators, expected internal/external challenges and risk management
- SAISIA Board of Directors were extremely active and supportive in assisting with SAISIA Executive Director transition



FOUNDATION / CAPACITY BUILDING

- SAISIA Board of Directors' Committees were active. Priority activities included finalizing Committee Terms of References, and facilitating communication from the front line to the Minister level of both Provincial and Federal Governments on behalf of the Government Engagement Committee
- SAISIA's Board invited expressions of interest from non-board member agencies to sit on Board Committees including the Government Engagement, and the Membership Engagement Committees
- In consultation with Saskatchewan sector through SAISIA's sector canvas online platform, SAISIA canvassed the sector and provided input on items that included priorities for the attention of the National Settlement Council, policy level input for IRCC, and resources for the National Settlement Sector Community of Practice online platform
- Expanded SAISIA's presence beyond the traditional settlement and integration sector through Indigenous-Newcomer engagement and resource sharing
- Maintained a robust, informative, and sector-focused website with periodic updates including testimonials on refugees and immigrant Saskatchewan settlement stories
- Saskatchewan Ministry of Immigration and Career Training (ICT) provided funding to SAISIA to offer proposal writing training/workshops to the Sector. A Saskatchewan-based firm conducted a Sector Needs Assessment Survey/Interview program, developed an instructional curriculum, and delivered three workshops throughout Saskatchewan to sixty participants from federally and provincially-funded organizations
- SAISIA joined the Honourable Ahmed Hussen, Minister of Immigration, Refugees and Citizenship, in a roundtable discussion on effective and innovative ways to raise awareness about the importance of immigration to Canada's communities
- SAISIA attended a learning event with International Office for Migration (International Recruitment Integrity System), then canvassed the Saskatchewan Sector (particularly those offering employment services) and participated in an engagement meeting on labour migration and ethical recruitment organized by the United Nations-Labour Migration Agency
- SAISIA took a Project Management approach to the development of their CFP2 submission. Activities were laid out within a logic model on a project-by-project basis. The template included project scope, project activity delivery frequency, description of activities, output description, outcomes, indicators, anticipated internal/external challenge, and risk management

2019 – 2020 SAISIA MEMBERSHIP

SAISIA members, staff and volunteers provide quality, client-centered services along the settlement continuum to ensure that all newcomers are welcomed and supported in ways that encourage timely settlement, adaptation and integration into the social fabrics of Saskatchewan communities.

Full Members

- Assemblée communautaire fransaskoise
- Battleford Immigration Resource Centre
- Global Gathering Place
- Humboldt Regional Newcomer Centre
- International Women of Saskatoon
- Moose Jaw Multicultural Council
- North West College
- Prince Albert Multicultural Council
- Regina Immigrant Women Centre
- Regina Open Door Society
- Saskatchewan Intercultural Association
- Saskatchewan Polytechnic
- Saskatoon Open Door Society
- YWCA Prince Albert

Associate Members

- African Canadian Resource Network
- Carlton Trail College
- Catholic Family Services Regina
- Cumberland College
- Parkland College
- Réseaux en immigration francophone de la Saskatchewan
- TESL Saskatchewan

Friends of SAISIA

- New Canadian Integration Society
- Saskatchewan History & Folklore Society
- Saskatoon Industry Education Council
- Southeast College
- Together We Can Consulting



**SASKATCHEWAN ASSOCIATION OF IMMIGRANT
SETTLEMENT & INTEGRATION AGENCIES**

Financial Statements

For the Year Ended March 31, 2020

INDEPENDENT AUDITOR'S REPORT

To the Directors of Saskatchewan Association of Immigrant Settlement & Integration Agencies

Opinion

We have audited the financial statements of Saskatchewan Association of Immigrant Settlement & Integration Agencies (the Association), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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Independent Auditor's Report to the Directors of Saskatchewan Association of Immigrant Settlement & Integration Agencies *(continued)*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lingard + Dreger

Chartered Professional Accountants

Saskatoon, Saskatchewan
September 16, 2020



SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES
Statement of Financial Position
As at March 31, 2020

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 45,277	\$ 84,396
Accounts receivable (Note 4)	16,028	8,360
Prepaid expenses	6,354	5,679
	67,659	98,435
TANGIBLE CAPITAL ASSETS (Note 5)	2,329	5,174
	\$ 69,988	\$ 103,609
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 16,097	\$ 15,623
Deferred contributions and revenue (Note 6)	2,328	37,787
	18,425	53,410
NET ASSETS		
UNRESTRICTED NET ASSETS	51,563	50,199
	\$ 69,988	\$ 103,609

ON BEHALF OF THE BOARD


 _____ Director
 Kinadep Bantler
 _____ Director

Getachew Woldeyesus President

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Statement of Operations

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Federal grants	\$ 601,813	\$ 864,302
Provincial grants	50,860	62,041
Memberships	9,425	9,863
Miscellaneous	4,700	1,880
	666,798	938,086
EXPENSES		
Advertising and promotion	6,537	7,541
Amortization	2,846	5,213
Annual general meeting	3,864	3,694
Banking charges	290	258
Conferences and workshops	23,528	105,133
Insurance	2,254	1,601
Licenses and memberships	1,515	4,324
Meetings and travel	34,410	51,066
Office	23,131	26,335
Professional fees	54,328	48,224
Project expenses	17,999	23,756
Rent	64,203	63,336
Repairs and maintenance	542	700
Wages and benefits	429,987	595,563
	665,434	936,744
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	\$ 1,364	\$ 1,342

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Statement of Changes in Net Assets

For the Year Ended March 31, 2020

	2020	2019
NET ASSETS - BEGINNING OF YEAR	\$ 50,199	\$ 48,857
EXCESS OF REVENUE OVER EXPENSES	1,364	1,342
NET ASSETS - END OF YEAR	\$ 51,563	\$ 50,199

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Statement of Cash Flows

For the Year Ended March 31, 2020

	2020	2019
OPERATING ACTIVITIES		
Excess of revenue over expenses for the year	\$ 1,364	\$ 1,342
Item not affecting cash:		
Amortization of tangible capital assets	2,846	5,213
	4,210	6,555
Changes in non-cash working capital:		
Accounts receivable	(7,668)	2,556
Accounts payable and accrued liabilities	473	(19,450)
Deferred contributions and revenue	(35,459)	7,657
Prepaid expenses	(675)	583
	(43,329)	(8,654)
Cash flow used by operating activities	(39,119)	(2,099)
INVESTING ACTIVITY		
Purchase of tangible capital assets	-	(1,818)
DECREASE IN CASH FLOW	(39,119)	(3,917)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	84,396	88,313
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 45,277	\$ 84,396
CASH AND CASH EQUIVALENTS CONSIST OF:		
Cash	\$ 45,277	\$ 84,396

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Notes to the Financial Statements

For the Year Ended March 31, 2020

1. THE ASSOCIATION

Saskatchewan Association of Immigrant Settlement & Integration Agencies (the "Association") is a not-for-profit organization incorporated provincially under The Non-profit Corporations Act of Saskatchewan. The Association is exempt from Canadian federal and provincial taxes under Section 149(1) of the Income Tax Act. The Association was established in 1987 as an umbrella organization for settlement and integration service agencies in Saskatchewan.

The Association operates as a forum for:

- Networking and information exchange at the provincial, interprovincial, and national level
 - Facilitating the identification of shared needs concerning immigrants and refugees
 - Defining collective goals
 - Representing and advocating for common concerns and objectives to the federal, provincial, and municipal governments, the community and the public.
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2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the *CPA Handbook* and include the following significant accounting policies:

Revenue recognition

Saskatchewan Association of Immigrant Settlement & Integration Agencies follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Financial instruments

The Association initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statements of operations in the period incurred.

Financial assets subsequently measured at amortized cost include cash and accounts receivable. Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities and deferred contributions and revenue. The fair value of the cash, accounts receivable, and accounts payable and accrued liabilities approximates their carrying value due to their short-term nature

Cash and cash equivalents

Cash and cash equivalents consist of balances with banks and short-term investments with maturities of three months or less.

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SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

**Notes to the Financial Statements
For the Year Ended March 31, 2020**

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Computer equipment 55% declining balance method

The Association regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, any disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenue and expenses during the reporting period. These estimates are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

Significant estimates include, but are not limited to, the valuation of deferred contributions and revenue, and accruals for certain revenues and expenses.

Donated goods

Donated materials and services that would normally be purchased by the Association have been recorded as revenue in the financial statements at fair market value.

3. ECONOMIC DEPENDENCE

The Association receives 97.88% (2019 - 98.75%) of its funding from government sources, of which 88.30% (2019 - 92.13%) is from the federal government. The Association is therefore dependent on continued funding from governments to fund its ongoing operations.

4. ACCOUNTS RECEIVABLE

The accounts receivable consist of the following:

	2020		2019	
GST receivable	\$	4,425	\$	8,360
Grants receivable		11,603		-
	\$	16,028	\$	8,360

5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Computer equipment	\$ 13,637	\$ 11,308	\$ 2,329	\$ 5,174

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Notes to the Financial Statements

For the Year Ended March 31, 2020

6. DEFERRED CONTRIBUTIONS AND REVENUE

Membership revenue received by the Association in advance is recorded as deferred revenue.

The Association receives funding from Immigration, Refugees and Citizenship Canada to be held, administered and distributed in accordance with the related funding agreement. Deferred contributions related to expenses of future periods represent unspent externally restricted funding for the purposes of paying operating expenditures in future periods.

	2020	2019
Opening balance, April 1	\$ 37,787	\$ 30,130
<i>Contributions and revenue received during the year:</i>		
Indigenous Newcomer Project	29,475	-
Immigration, Refugees and Citizenship Canada	566,354	881,872
CanSask job grant	21,385	-
Immigration, Refugees and Citizenship Canada - capital funding	-	1,818
<i>Less:</i>		
Amounts recognized as Membership revenue	-	(113)
Amounts recognized as Federal grants	(601,813)	(866,120)
Amounts recognized as Provincial grants	(50,860)	(9,800)
Ending balance, March 31	\$ 2,328	\$ 37,787

7. BUILDING LEASE

The Association is committed under a lease agreement for its premises at 407 Ludlow Street, Saskatoon, Saskatchewan. The agreement expires on May 31, 2020 and requires minimum annual payments as follows including estimated occupancy costs:

Year ending March 31:	
2021	\$ 10,143
	\$ 10,143

8. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments.

Credit risk

The Association is exposed to credit risk from potential non-payment of accounts receivable.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Association is not exposed to any significant interest rate risk.

(continues)

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Notes to the Financial Statements

For the Year Ended March 31, 2020

8. FINANCIAL INSTRUMENTS (continued)

Liquidity risk

Liquidity risk is that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association enters into transactions to purchase goods and services on credit and lease office equipment and office space from creditors, for which repayment is required at various maturity dates. Liquidity risk is measured by reviewing the Association's future net cash flows for the possibility of a negative net cash flow. The Association manages liquidity risk resulting from accounts payable and accrued liabilities by investing in liquid assets such as cash and short-term investments which can be readily available to repay accounts payable and accrued liabilities.

Saskatchewan
 Social Connections
 Building
 Regional Perspective
 Engagement
 Data Collection
 Community of Practice
 Data
 Networking
 Professional Development
 Integration
 Promising
 Social Practices
 Connections
 Settlement
 Collaboration
 Regional Perspective
 Collective
 Reporting
 Resettlement
 Labour
 Market
 Networking
 Data Collection
 Social Services
 Needs Assessment
 Regional Perspective
 Language
 Training
 Building Relationships
 United Voice
 National
 Discussion
 Representation
 Collaboration
 Evaluation
 Saskatchewan
 Promising Practices
 Performance Measurement
 Collective
 Social Connections
 Impact
 Mental Health
 Community
 Engagement





SAISIA is an affiliate of the Canadian Immigrant Settlement Sector Alliance.

SAISIA is funded by Immigration Refugee, Citizenship Canada, Government of Saskatchewan, SaskCulture and membership dues.

For more information on SAISIA please visit www.saisia.ca or contact us at:

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