



SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT AND INTEGRATION AGENCIES (SAISIA)

Established in 1987, SAISIA serves newcomers by providing settlement and integration agencies in Saskatchewan with access to professional development and opportunities to network, as well as links to resources they can use to strengthen and enhance their internal procedures, client programs and services.

SAISIA is the voice of immigration and settlement agencies to the federal, provincial and municipal governments, the community, and the public.

Our Vision

Excellence in Settlement and Integration Services in Saskatchewan.

Our Mission

To support organizations offering services for immigrants and refugees while engaging stakeholders and representing the Saskatchewan settlement and integration community.

Our Guiding Principles:

- **Service Excellence:** SAISIA works together with its members to support excellent quality within their services and activities.
- **Collaboration:** SAISIA works openly with its members as well as local, provincial, and national stakeholders, leveraging its collective strength to ensure beneficial decisions are made for the Saskatchewan settlement sector and newcomers to Canada.
- **Client Centered:** SAISIA ensures its focus and mandate remain on immigrants and refugees in Saskatchewan. This is achieved through the support and development of its members.
- **Proactive Leadership:** SAISIA has the courage to shape a better future for immigrants and refugees in Saskatchewan by making principled decisions in accordance with its Constitution and Bylaws.
- **Interculturalism:** SAISIA supports the integration of cultures to create a diverse and unified society.
- **Accountability:** SAISIA holds itself to be responsible for and transparent in the decisions it makes that affect the organization and its mandate.
- **Respect and Dignity:** SAISIA values respect and dignity, which means all decisions and actions reflect ethical behavior, diligence, honesty and compassion.
- **Engagement:** SAISIA believes in strategic, outcome-focused community conversations to facilitate learning and meaningful change.
- **Diversity:** SAISIA believes in embracing the rich dimensions of diversity while promoting and celebrating its benefits.





2018-2019 BOARD OF DIRECTORS

Getachew Woldeyesus

President
Regina Open Door Society

Abdur Rehman Ahmad

Vice President
Saskatchewan Intercultural Association

Kirandeep Bhullar

Treasurer
Regina Immigrant Women Centre

Lori Steward

Secretary
Global Gathering Place

Henri de La Garde

Past President
Saskatoon Open Door Society

Ali Abukar

Board Member
Saskatoon Open Door Society

Belma Podrug

Board Member
Global Gathering Place

Dalise Hector

Board Member
Moose Jaw Multicultural Council

Janine Hart

Board Member
Humboldt Regional Newcomer Centre

Ijeoma Nwamuo

Board Member
International Women of Saskatoon

Napoléon Hatungimana

Board Member
Assemblée communautaire fransaskoise

Neritza Tapia

Board Member
Regina Immigrant Women Centre

Renata Cosic

Board Member (partial term)
International Women of Saskatoon

PRESIDENT'S MESSAGE



SAISIA continues to make strong contributions and advance the interest of the Saskatchewan Settlement and Integration Sector. I am pleased to report SAISIA continues to participate in the following National/Regional Networks: National Settlement Council; National Resettlement Assistance Program Working Group; Newcomer Language Advisory Body; Canadian Council for Refugees; Immigration Research West; Prairie and Northern Territories Professional Development Advisory Committee; and the National Settlement Sector Community of Practice.

In addition, a successful Summit was held in September 2018 that brought together over 175 stakeholders and immigration partners including IRCC, Government of Saskatchewan, and the Saskatchewan Settlement and Integration sector for engagement and information sharing. Current investments and pressures, and key priorities for the remainder of 2018-2019 fiscal were identified, and strategic advice with respect to design of CFP 2019 was provided to IRCC, along with professional development for the Saskatchewan Settlement and Integration Sector.

SAISIA membership expanded to include Francophone representation. Terms of Reference for Nominations, Government Engagement, Audit, HR support, Membership, and Membership Engagement committees were finalized, and draft terms of reference were developed for Governance and Fiscal Policy.

The Government Engagement Committee was active in their role to facilitate communication from the front line to the Minister level of both the Provincial and Federal governments and other representative bodies of government through SAISIA as the voice of the Settlement and Integration Sector.

I would like to thank the following individuals and organizations for their continuous support to SAISIA: Immigration Refugee Citizenship Canada, Province of Saskatchewan, SAISIA Board of Directors, SAISIA Member Agencies, and SAISIA Executive Director Sylvia Waterer and the entire SAISIA staff.

Getachew Woldeyesus
SAISIA President

EXECUTIVE DIRECTOR'S MESSAGE



Following a year of rapid growth and change, we focused on community engagement, conferences, professional development, and advertising/publications/website development. We were able to advance our Indigenous and our Francophone initiatives, and hosted over 175 participants at our Annual Summit. In addition to our long-term partnership with Immigration Refugee Citizenship Canada, we forged new partnerships with Immigration Career Training, SK Culture, and Aboriginal Friendship Centres of SK. Our membership grew, and so to did the diversity on our Board. We held the contract for the Saskatchewan SWIS Coordinator, and websites for both SAISIA and the SWIS program were developed and launched.

There are many achievements highlighted in this Annual Report, both for the SAISIA Board and for SAISIA staff. To the SAISIA staff, thank you so much for your talent and your contributions. Our appreciation goes out to all of our funders, our partners and the SAISIA Board for setting the stage that allowed us to achieve our goals.

Sylvia Waterer
SAISIA Executive Director

2018-2019

Activities and Accomplishments

SAISIA carries out the following activities on behalf of its members and funders:

- Community Engagement
- Conferences
- Research
- Tool Development
- Advertising, Publication and Website Development
- Professional Development
- Foundation / Capacity Building





COMMUNITY ENGAGEMENT

Strengthened engagement and communication, especially with the Francophone sector

- Facilitated face-to-face meetings in coordination with the RIF-SK to help determine specific needs of the Saskatchewan Francophone Immigration Network, and to develop a strategy on how to meet those needs
- Facilitated face-to-face meetings in coordination with the RIF-SK to help determine specific needs of the Saskatchewan Francophone Immigration Network, and to develop a strategy on how to meet those needs
- Implemented calls to action in the Saskatchewan Francophone Immigration Network Strategy
- Participated in the September 2018 RIF-SK Francophone Immigration Summit
- Maintained a communication protocol and information sharing with the Saskatchewan Francophone Immigration Network through the RIF-SK Office
- Gained Francophone representation from Assemblée communautaire francosaskoise onto SAISIA Board of Directors

Supported small centre service providers

- Completed small centre site visits where information was gathered on the current realities of rural SPOs
- Scheduled and coordinated small centre teleconferences for SPOs to share new initiatives and discussions surrounding strategies to meet needs
- Coordinated conference-calls regarding interpretation/translation training program

Facilitated resettlement and settlement sector teleconferences

- Planned, scheduled and facilitated quarterly SK sector teleconferences, disseminated minutes, and followed-up on resulting action items
- Collected RAP program/service data on monthly basis, collated and rolled up into dashboards

Represented sector interest on local, regional and national committees relating to high priority issues

- Examples include: Newcomer-Indigenous Engagement Committee; Immigrant Research West; Canadian Council for Refugees Immigration & Settlement Working Group; National Community of Practice Advisory Committee; Saskatchewan Professional Development Advisory Committee; PNT Professional Development Advisory Committee; Saskatchewan PSR Stakeholder Networking Committee; Management Board for Community-University Institute for Social Research; Saskatoon Local Immigration Partnership Council

Conducted an annual survey with settlement and resettlement sector

- Carried out the annual sector engagement survey with an objective to learn about sector interests, needs and challenges to assist SAISIA in aligning activities with strategic priorities

Continued to work with the three working groups as they correlate to the Helping Immigrants Succeed Strategy (Social Connections, Labour Market and Language)

- held separate quarterly meetings for the expanded three working groups
- advanced existing RAP data collection tools

Maintained a SWIS Working Group consisting of representatives from SK SWIS service providers and IRCC

- Organized and developed the agenda with the input of stakeholders, chaired the SSC Working Group quarterly meetings, and distributed minutes
- Reviewed and updated Working Group Terms of Reference, and Letter of Agreement



CONFERENCES

RESEARCH

Facilitated a Saskatchewan resettlement/settlement event

- Hosted a three-day Annual Integration Summit (September 5-7, 2018) in Regina. The Summit brought together stakeholders and immigration partners including IRCC, Government of Saskatchewan, Ministry of ICT, and the Saskatchewan settlement and integration sector
- Identified current investments and pressures, key priorities for the remainder of the 2018-2019 fiscal year, strategic priorities for CFP 2019, and provided professional development for the sector
- SAISIA's Event Coordinator provided event planning for the Alberta and Manitoba Summits

Worked with AAISA and MANSO towards development of a strategy around data sharing

- Provided input to MANSO on the existing SK data collection mechanisms and tools with an objective to support PNT umbrella learning about regional data collection needs

Worked with Research Coordinator from MANSO in collaboration with AAISA

- Engaged with researchers and IRW research (e.g. recommendations, re-drafting of survey templates, letters of support, outreach to sector)

Conducted research on SK SWIS model and related activities across the PNT region

- Identified the PNT SWIS best practices, programs successes, and challenges
- Reviewed available SWIS resources, and the allocation model for SWIS workers



TOOL DEVELOPMENT

Developed a Performance Measurement Framework (PMF) in cooperation with AAISA and MANSO that allows umbrellas to measure activity outcomes

- SAISIA worked in support of AAISA to develop a PMF by providing MANSO with SAISIA's strategic roadmap, activities, and performance measurement protocols. SAISIA joined the PMF development taskforce led by MANSO, facilitated on-site staff interviews, and provided input to final PMF

Worked towards the implementation of the settlement dashboard (that aligns with the Helping Immigrants Succeed Strategy of Social Connections, Labour Market and Language) in conjunction with AAISA and MANSO

- Coordinated participation of twelve Saskatchewan SPOs in an IRCC-led regional Settlement Dashboard pilot project
- Obtained January to March 2018 settlement data from participating agencies, rolled up cumulative Saskatchewan settlement information and sector's feedback regarding the functionality and user-friendliness of the data tools, and submitted final report

Developed small centre training manual framework in conjunction with AAISA and MANSO

- SAISIA Small Centre Coordinators, in coordination with counterparts across the Prairie region, held conference calls regarding populating the framework: a) what parts

of the manuals were similar between regional umbrella organizations, b) what parts could be populated using internal expertise, and c) what parts would require outside expertise

Developed and distributed a template to evaluate the needs of all small centre SPOs and developed strategies based on results of template

- Researched past small centre events to determine wants & needs for programming purposes
- Developed strategies in collaboration with all SPOs
- Collaborated with MANSO and AAISA in development of the strategies
- Based on the Saskatchewan Small Centre Needs Assessment, SAISIA developed a SK Small Centre Report on Strategies

Continued to collect feedback annually on the three RAP needs assessment forms (e.g. initial, mid, exit) and make revisions

- SAISIA invited feedback from the SK RAP service providers and adjusted the need assessment forms accordingly
- Designed and facilitated an online orientation session to ensure uniform meaning of form content, and rolled out forms for implementation

ADVERTISING, PUBLICATION AND WEBSITE DEVELOPMENT

Improved website to ensure it is meeting needs of Francophone and Anglophone settlement sector

- Ensured website capabilities such as the sector engagement mechanisms (e.g. summit presentations/report, annual SK settlement sector survey) are available in English and French
- Developed website capability that meets sector information and resource needs including bilingual optimization, repository of tools, templates and best practices, Service Provider Directory, Real-time discussion forum

Produced and distributed SWIS promotional resources and materials such as brochures, videos, and pamphlets with information on topics such as needs assessment, anti-racism, bullying, cultural diversity, social justice, winter activities, information for students in high school, information for parents and caregivers

- Translated information from English into the most common languages of recent newcomers to SK
- Promoted SWIS programs in SK, and provided information and resources for SWIS workers, school staff, students and parents
- Developed materials/resources in consultation with Canadian Mental Health Association (e.g. Mental Health for All, Myths About Mental Illness)
- Initiated process for the development of a revised SK SWIS website





PROFESSIONAL DEVELOPMENT

Implemented a Provincial Professional Development Advisory Committee; participated in the PNT Professional Development Advisory Committee to determine SK sector training needs

- Developed Saskatchewan Professional Development Advisory membership, Terms of Reference
- Facilitated quarterly Saskatchewan Professional Development Advisory meeting and shared meeting minutes as applicable
- Canvassed sector and identified twelve Saskatchewan learners to participate in the IRCC sponsored professional development training offered through AAISA's online learning platform
- Two members from SK Provincial Advisory Committee participated on Regional Professional Development Advisory Committee led by AAISA
- Assisted in developing terms of reference, training needs assessment for SPOs, and a competency framework validation across PNT region
- Participated on conference calls and face-to-face meeting of PNT Regional PD Advisory Committee to validate scope, set priorities, and formulate strategic direction of regional PD needs

Conducted on-site visits to each SWIS location in SK to meet with managers and provide training to staff

- Developed agenda, and provided reports after each visit outlining challenges and successes
- Provided live webinars, and face-to-face training

Gathered mental health resources within and outside of SWIS network in order to determine what is currently available and what gaps exist on the top five mental health issues highlighted by the SK sector

- Formed and led four new committees consisting of SWIS frontline staff
- Developed the "Successful School Integration of Immigrant and Refugee Students" strategic plan



FOUNDATION / CAPACITY BUILDING

- SAISIA retained a Human Resources Professional to complete a SAISIA Employee Salary Review. Intent of report was to help SAISIA attract/retrain staff by having competitive compensation practices with umbrella organizations across the prairies. The report evaluated job descriptions, collected and analyzed market data, recommended salary structure, and provided general recommendations for salary administration
- SAISIA Board of Directors' Committees were active. Priority activities included finalizing Committee Terms of References, and facilitating communication from the front line to the Minister level of both Provincial and Federal Governments on behalf of the Government Engagement Committee
- SAISIA's Board invited expressions of interest from non-board member agencies to sit on Board Committees including the Government Engagement, and the Membership Engagement Committees
- In consultation with Saskatchewan sector through SAISIA's sector canvas online platform, SAISIA canvassed the sector and provided input on items that included priorities for the attention of the National Settlement Council, policy level input for IRCC, and resources for the National Settlement Sector Community of Practice online platform
- Expanded SAISIA's presence beyond the traditional settlement and integration sector through Indigenous-Newcomer engagement and resource sharing
- Maintained a robust, informative, and sector-focused website with periodic updates including testimonials on refugees and immigrant Saskatchewan settlement stories
- Saskatchewan Ministry of Immigration and Career Training (ICT) provided funding to SAISIA to offer proposal writing training/workshops to the Sector. A Saskatchewan-based firm conducted a Sector Needs Assessment Survey/ Interview program, developed an instructional curriculum, and delivered three workshops throughout Saskatchewan to sixty participants from federally and provincially-funded organizations
- SAISIA joined the Honourable Ahmed Hussen, Minister of Immigration, Refugees and Citizenship, in a roundtable discussion on effective and innovative ways to raise awareness about the importance of immigration to Canada's communities
- SAISIA attended a learning event with International Office for Migration (International Recruitment Integrity System), then canvassed the Saskatchewan Sector (particularly those offering employment services) and participated in an engagement meeting on labour migration and ethical recruitment organized by the United Nations-Labour Migration Agency
- SAISIA took a Project Management approach to the development of their CFP2 submission. Activities were laid out within a logic model on a project-by-project basis. The template included project scope, project activity delivery frequency, description of activities, output description, outcomes, indicators, anticipated internal/ external challenge, and risk management

2018 – 2019 SAISIA MEMBERS

Our Members

SAISIA members, staff and volunteers provide quality, client-centered services along the settlement continuum to ensure that all newcomers are welcomed and supported in ways that encourage timely settlement, adaptation and integration into the social fabrics of Saskatchewan communities.

Full Members

- Assemblée communautaire francsaskoise
- Battleford Immigration Resource Centre
- Global Gathering Place
- Great Plains College
- Humboldt Regional Newcomer Centre
- International Women of Saskatoon
- Moose Jaw Multicultural Council
- North West College
- Prince Albert Multicultural Council
- Regina Immigrant Women Centre
- Regina Open Door Society
- Saskatchewan Intercultural Association
- Saskatchewan Polytechnic
- Saskatoon Open Door Society
- YWCA Prince Albert

Associate Members

- African Canadian Resource Network
- Carlton Trail College
- Catholic Family Services Regina
- Cumberland College
- Parkland College
- Réseau en immigration francophone de la Saskatchewan
- TESL Saskatchewan

Friends and Honorary Members of SAISIA

- Saskatchewan History & Folklore Society
- Saskatchewan Industry Education Council
- Together We Can Consulting



TWIGG & COMPANY
CHARTERED PROFESSIONAL ACCOUNTANTS

L.D. SAFINUK *B. Comm., CPA, CA*
M. LINGARD *B. Comm., MPAcc., CPA, CA*

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SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Financial Statements

For the Year Ended March 31, 2019

TWIGG & COMPANY

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INDEPENDENT AUDITOR'S REPORT

To the Directors of Saskatchewan Association of Immigrant Settlement & Integration Agencies

Opinion

We have audited the financial statements of Saskatchewan Association of Immigrant Settlement & Integration Agencies (the Association), which comprise the statement of financial position as at March 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

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Independent Auditor's Report to the Directors of Saskatchewan Association of Immigrant Settlement & Integration Agencies *(continued)*

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

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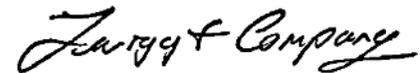
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Independent Auditor's Report to the Directors of Saskatchewan Association of Immigrant Settlement & Integration Agencies *(continued)*

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan
July 10, 2019



Chartered Professional Accountants

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES
Statement of Financial Position
As at March 31, 2019

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 84,396	\$ 88,313
Accounts receivable (Note 3)	8,360	10,916
Prepaid expenses	5,679	6,262
	98,435	105,491
CAPITAL ASSETS (Note 4)	5,174	8,568
	\$ 103,609	\$ 114,059
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 15,623	\$ 35,072
Deferred contributions and revenue (Note 5)	37,787	30,130
	53,410	65,202
NET ASSETS		
UNRESTRICTED NET ASSETS	50,199	48,857
	\$ 103,609	\$ 114,059

ON BEHALF OF THE BOARD



Director

Kirandeep Hundal *Director*

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Statement of Operations

For the Year Ended March 31, 2019

	2019	2018
REVENUE		
Federal grants	\$ 864,302	\$ 630,776
Provincial grants	62,041	7,400
Memberships	9,863	8,025
Miscellaneous	1,880	769
	938,086	646,970
EXPENSES		
Advertising and promotion	7,541	6,625
Amortization	5,213	3,250
Annual general meeting	3,694	2,107
Banking charges	258	198
Conferences and workshops	105,133	65,965
Insurance	1,601	1,131
Licenses and memberships	4,324	925
Meetings and travel	51,066	29,967
Office	26,335	34,133
Professional fees	48,224	47,481
Project expenses	23,756	29,423
Rent	63,336	58,737
Repairs and maintenance	700	5,405
Wages and benefits	595,563	357,970
	936,744	643,317
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	\$ 1,342	\$ 3,653

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES
Statement of Changes in Net Assets
For the Year Ended March 31, 2019

	2019	2018
UNRESTRICTED NET ASSETS - BEGINNING OF YEAR	\$ 48,857	\$ 45,204
Excess of revenue over expenses for the year	1,342	3,653
UNRESTRICTED NET ASSETS - END OF YEAR	\$ 50,199	\$ 48,857

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Statement of Cash Flows

For the Year Ended March 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Excess of revenue over expenses for the year	\$ 1,342	\$ 3,653
Item not affecting cash:		
Amortization of capital assets	5,213	3,250
	6,555	6,903
Changes in non-cash working capital:		
Accounts receivable	2,556	(7,062)
Accounts payable and accrued liabilities	(19,450)	20,936
Deferred revenue	7,657	30,030
Prepaid expenses	583	(5,498)
	(8,654)	38,406
Cash flow from (used by) operating activities	(2,099)	45,309
INVESTING ACTIVITY		
Purchase of capital assets	(1,818)	(11,818)
Cash flow used by investing activity	(1,818)	(11,818)
INCREASE (DECREASE) IN CASH FLOW	(3,917)	33,491
CASH - BEGINNING OF YEAR	88,313	54,822
CASH - END OF YEAR	\$ 84,396	\$ 88,313

See notes to the financial statements

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES
Notes to the Financial Statements
For the Year Ended March 31, 2019

1. THE ASSOCIATION

Saskatchewan Association of Immigrant Settlement & Integration Agencies (the "Association") is a not-for-profit organization incorporated provincially under The Non-profit Corporations Act of Saskatchewan. The Association is exempt from Canadian federal and provincial taxes under Section 149(1) of the Income Tax Act. The Association was established in 1987 as an umbrella organization for settlement and integration service agencies in Saskatchewan.

The Association operates as a forum for:

- Networking and information exchange at the provincial, interprovincial, and national level
 - Facilitating the identification of shared needs concerning immigrants and refugees
 - Defining collective goals
 - Representing and advocating for common concerns and objectives to the federal, provincial, and municipal governments, the community and the public.
-

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the *CPA Handbook* and include the following significant accounting policies:

Revenue recognition

Saskatchewan Association of Immigrant Settlement & Integration Agencies follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Financial instruments

The Association initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statements of operations in the period incurred.

Financial assets subsequently measured at amortized cost include cash and accounts receivable. Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities and deferred contributions and revenue. The fair value of the cash, accounts receivable, and accounts payable and accrued liabilities approximates their carrying value due to their short-term nature

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SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES

Notes to the Financial Statements

For the Year Ended March 31, 2019

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Computer equipment	\$ 13,637	\$ 8,463	\$ 5,174	\$ 8,568

5. DEFERRED CONTRIBUTIONS AND REVENUE

Membership revenue received by the Association in advance is recorded as deferred revenue.

The Association receives funding from Immigration, Refugees and Citizenship Canada to be held, administered and distributed in accordance with the related funding agreement. Deferred contributions related to expenses of future periods represent unspent externally restricted funding for the purposes of paying operating expenditures in future periods.

	2019	2018
Opening balance, April 1	\$ 30,130	\$ 100
<i>Contributions and revenue received during the year:</i>		
Memberships paid in advance	-	113
Immigration, Refugees and Citizenship Canada	881,872	591,551
Sask Culture grant	-	9,800
Immigration, Refugees and Citizenship Canada - capital funding	1,818	11,818
<i>Less:</i>		
Amounts recognized as Membership revenue	(113)	(100)
Amounts recognized as Federal grants	(866,120)	(583,152)
Amounts recognized as Provincial grants	(9,800)	-
Ending balance, March 31	\$ 37,787	\$ 30,130

6. BUILDING LEASE

The Association is committed under a lease agreement for its premises at 407 Ludlow Street, Saskatoon, Saskatchewan. The agreement expires on May 31, 2020 and requires minimum annual payments as follows including estimated occupancy costs:

Year ending March 31:	
2020	\$ 60,857
2021	10,143
	\$ 71,000

SASKATCHEWAN ASSOCIATION OF IMMIGRANT SETTLEMENT & INTEGRATION AGENCIES
Notes to the Financial Statements
For the Year Ended March 31, 2019

7. PHOTOCOPIER LEASE

The Association has a lease commitment for a photocopier. The agreement expires in March of 2020.

		2019
Year ending March 31:		
2020	\$	2,880
	\$	2,880

8. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments.

Credit risk

The Association is exposed to credit risk from potential non-payment of accounts receivable

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Association is not exposed to any significant interest rate risk.

Liquidity risk

Liquidity risk is that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association enters into transactions to purchase goods and services on credit and lease office equipment and office space from creditors, for which repayment is required at various maturity dates. Liquidity risk is measured by reviewing the Association’s future net cash flows for the possibility of a negative net cash flow. The Association manages liquidity risk resulting from accounts payable and accrued liabilities by investing in liquid assets such as cash and short-term investments which can be readily available to repay accounts payable and accrued liabilities.

Unless otherwise noted, it is management’s opinion that the Association is not exposed to significant other price risks arising from these financial instruments.



SAISIA is an affiliate of the Canadian Immigrant Settlement Sector Alliance.

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